

Policy Overview

Reviewed: May 2026

Next Review Date: September 2027

The policies and procedures at Miss B's Nursery are designed to guide our practice and support our overall aims. Our intention is to create a warm, welcoming and positive environment where children feel happy and secure. We aim to ease the transition from home to nursery by gently introducing children to group and community experiences. Staff strive to build strong relationships with every child so that we understand their individual personalities, interests and needs, allowing us to provide the best possible care and support. Central to the philosophy of Miss B's Nursery is the belief that every child has a **right to play (Article 31 of the UN Convention on the Rights of the Child (UNCRC))**, and this principle forms the foundation of all our aims and objectives.

This document also outlines how Miss B's Nursery meets the legal requirements set by the Department for Education within the **Statutory Framework for the Early Years Foundation Stage (EYFS)**, which sets the standards for learning, development and care for children from birth to five years old (effective September 2023). It also reflects other relevant statutory legislation that applies to early years settings.

Many of our policies are based on the **Safeguarding and Welfare Requirements** and the **Learning and Development Requirements** contained within the EYFS framework. In addition, we take guidance from the recommended policies produced by the **Early Years Learning Alliance and Nursery World**, of which Miss B's Nursery is a member. Our policy document also includes procedures developed over time through our professional experience.

The policies are organised into six main sections:

1. Safeguarding and promoting children's welfare

This section explains the procedures and measures we follow to ensure that all children attending Miss B's Nursery are safe and well cared for. It includes policies relating to safeguarding children, supporting their health and wellbeing, and the principles that guide our approach to managing behaviour.

2. Suitable people

Miss B's Nursery recognises that the most valuable asset is our team of experienced practitioners who have worked professionally with young children for many years. Each member of staff has the necessary qualifications, training, knowledge and skills required for their role. This section explains how staff recruitment, roles and responsibilities are

organised to ensure children's safety, protection and overall well-being.

3. Safety and suitability of premises, environment and equipment

Ensuring the safety of children within the nursery environment is extremely important. This section describes the steps we take to identify and reduce potential risks within both the indoor and outdoor areas of the setting. It also explains how we ensure that all toys, furniture and equipment used at Miss B's Nursery are safe, appropriate for young children and maintained to a suitable standard.

4. Equal opportunities

Miss B's Nursery operates an open and inclusive policy, welcoming children and families from all backgrounds. This section explains how we promote equality, respect diversity, and ensure that all children have equal access to opportunities within the nursery.

5. Organisation, information and documentation

This section describes how staff, resources and systems are organised to provide children with an enjoyable, stimulating and challenging learning experience that supports their development. It also explains how information is collected, recorded and stored, and why accurate records are important for the safe and effective management of the nursery as well as for meeting the needs of children, families and other stakeholders.

6. Complaints, contingencies and other matters

This section outlines the formal procedures to follow if a complaint is made. It also explains how the nursery prepares for unexpected situations or emergencies, such as severe weather. In addition, it includes policies that do not fit directly within the other sections but are still important for the effective running of the nursery.